

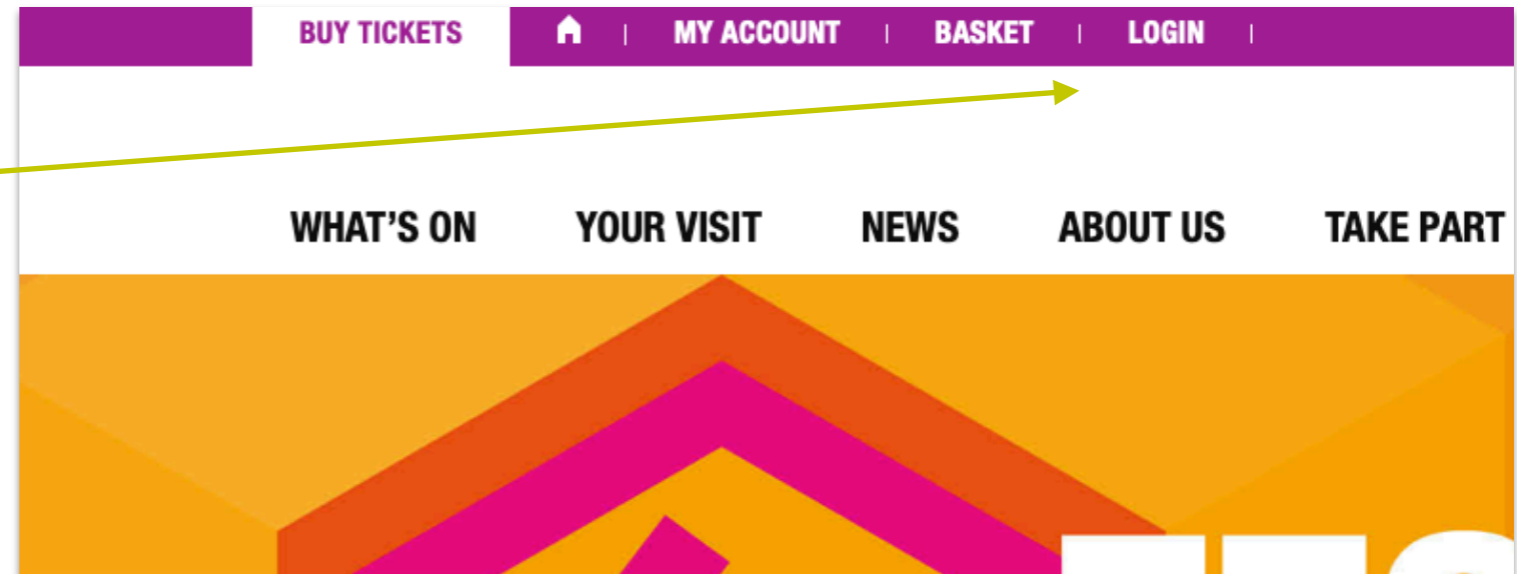
PASSWORD HELP

cft.org.uk

How to change your password on the Chichester Festival Theatre website

CREATING A NEW PASSWORD

Click on **LOGIN/LOGOUT**



You don't need to enter your email address, simply click on **FORGOTTEN YOUR PASSWORD? RESET HERE.**

If you do not get this screen when you click on **LOGIN/LOGOUT** you may need to adjust your cookie settings. Refer to our [Changing Cookie Settings Guide](#) on how to do this.

LOGIN

Please login into your Chichester Festival Theatre account to purchase tickets for CFT events and performances, or to access your account.
If you find yourself stuck on this page when trying to login you may need to amend your cookie settings. Please visit [this page](#) to find out more.

Email address:

Password:

[Login](#)

New Customer? [Register now](#)

Forgotten your password? [Reset here](#)

CREATING A PASSWORD

Enter and confirm your email address that you have used in the past to make bookings at CFT.

Click on **EMAIL PASSWORD LINK TO ME.**

FORGOTTEN PASSWORD

Email address:

Confirm email address:

Email password link to me

Open your email programme and open the email from confirmation@cft.org.uk. Click on the **RESET PASSWORD** button - it will look something like this.

We've received a request to reset your password. If you made this request please click on the button to create a new password.

Reset Password

Please note the link will expire in 12 hours.

If you have any further queries, please call the Box Office on **01242 791212** or

CREATING A PASSWORD

Enter a password and confirm. Please note this password is case sensitive.

Click on **CHANGE PASSWORD**

SET YOUR PASSWORD

New Password:

Passwords should be between 6 and 20 characters long.

Confirm New Password:

Change Password

A screen similar to this should now appear.

You have successfully changed your password.

You are now logged in and ready to start booking.

Click on **What's On** at the top of the page to select the production you wish to book for. You do not need to click Continue unless you wish to change details on your account.

SET YOUR PASSWORD

You have successfully changed your password.

Continue

THANK YOU

If you have any further queries please contact box.office@cft.org.uk